

Record of officer decision

Decision title:	Appointment of Contractor for the replacement of a double mobile with permanent build accommodation at Almeley Primary School
Date of decision:	10 January 2019
Decision maker:	Assistant Director Education, Development & Skills
Authority for delegated decision:	The authority for the specified officer to take this decision is set out in the cabinet member report approved 16 October (http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5383)
Ward:	Castle
Consultation:	The head teacher and governors of the school have been involved from the start of the project. The local ward member has been consulted and has not objected to the scheme.
Decision made:	Award a contract to SC Joseph for the works required to build a new permanent build classroom block, remove the existing double mobiles and reinstate the land occupied by the mobiles into play space for the school at a total cost of up to £450,000 including contingency, statutory and professional fees.
Reasons for decision:	<p>Almeley Primary School is a small council maintained school currently rated as good by Ofsted and has been consistently admitting children up to its planned admission number.</p> <p>The existing mobile accommodation does not meet the requirements in terms of space standards as defined by the Department for Education's Building Bulletin 103 Area Guidelines For Schools which set out nationally agreed standards. The classrooms are small and the mobile is in poor condition.</p> <p>Over the last few years the school have been regularly appointing contractors to lift the mobiles on the one side where it appeared that they were sinking into the ground causing a difference in floor levels between the units. Further adjustments are complicated by the jacks used to adjust the height of the mobiles having reached their maximum extent. Additional adjustments therefore require the insertion of concrete blocks below the jacks.</p> <p>The new building will be located to the side of the main school building on a small separate hard play area. It will comprise two appropriately sized classrooms with storage and toilets.</p> <p>The project includes the removal and disposal of the existing mobiles which will not be required once the new block has been completed and made ready for occupation.</p> <p>The contract will be awarded in accordance with council contract procurement rules following a competitive tendering process.</p>

Highlight any associated risks/finance/legal/equality considerations:	<p>The costs for the works will be covered using £450,000 corporate funding that has been made available in the capital programme and is included in the Medium Term Financial Strategy.</p> <p>The responsibility for health and safety whilst the works are in progress lies with the contractor. They will conform to the CDM 2015 (Construction Design and Management) Regulations, under which they will produce the necessary method statements and risk assessments for the work undertaken. The site will be kept separated, as far as possible, once work has started, and will be kept secured at all times to prevent unauthorized access.</p>
Details of any alternative options considered and rejected:	<p>Not to award. This option is not recommended as a competitive tendering process has been carried out and seven compliant bid submissions were received from contractors. The works are required to ensure the children at the school can continue to be educated in satisfactory accommodation.</p> <p>Award to a different contractor. This option is not recommended as all bids received through the tendering process were evaluated on a cost / quality basis and the successful contractor was considered to offer the best value.</p>
Details of any declarations of interest made:	None

Signed..... Date: 10 January 2019